



1. Non-refundable Entry Fee

A non-refundable administrative fee must be paid at the time of entry using the online form. Payment is via the PayPal gateway (you do not need a PayPal account to make your payment)
Early Bird - up to Midnight of 26 September entry fee of \$32 per category (GST inclusive).
Regular – between 16 September and 15 October 2021 \$35 per category (GST inclusive)

- Incomplete entry forms will not be accepted.
- Entry open to Artists 18 years and over

2. Size Considerations

Due to space limitations artists are restricted to a maximum of two categories and only four items in total.

- 2-dimensional artwork maximum size (including frame) is 1m wide x 1m high, up to two items may be entered in a category if they display well together in a space 50x72cm or 45x80cm horizontally or vertically.
- 3-dimensional artwork up to three pieces of 3D art may be entered if they display well together on our 60cm x 60cm plinths.

Please note: due to the high number of two-dimensional entries we receive, large pieces can only be accommodated on very limited wall space and therefore may not be displayed. To be at the discretion of the Curator.

3. Entry Deadline

5pm Friday 17th October 2021

Under no circumstances will late entries be accepted.

4. Identification

All work must be clearly labelled on the back/base with your name, address, telephone number, title of the work and medium, plus sale price (inclusive of commission & GST as appropriate). Labels are attached to the form below and can be downloaded from the website – www.darlingtonartsfestival.com

5. Sales

All work submitted must be for sale. A commission of 25% will be deducted from the sale price (before GST) of all work sold. Sale price must include frame, commission and GST.

6. Originality

All artwork must be recent, original work of the artist and not previously exhibited in the Shire of Mundaring. Craft must be made by hand, or with the use of appropriate and necessary tools. Works from commercial kits or plans are not eligible. Hobby ceramics or handicrafts will not be accepted for the Open Art Exhibition.

7. GST (please read carefully)

Not registered for GST and no ABN:

- Quote an all-inclusive (frame etc.) sale price for your artwork EXCLUSIVE of GST.
- Upload /provide a signed *Statement by a Supplier form.

Registered for GST

- Quote an all-inclusive (frame etc.) sale price for your artwork INCLUSIVE of GST.
- Provide us with your ABN

We will retain a 25% commission on all art pieces sold and supply you with the correct paperwork relating to the sale of the artwork and the commission retained.

All unsold artwork will be collected by the artist.

*Statement by a Supplier forms are available on the website

8. All work is to be submitted between 2pm and 7pm at the Darlington Hall on **Monday 01 November 2021 as follows:**

- 2pm to 7pm
- At the time of delivery artists will check and sign off on the title, description and price of their work

LATE SUBMISSION WILL NOT BE ACCEPTED

All work to be hung must be fitted with secure, concealed hanging devices and must be finished and dry. Three dimensional pieces must also come with adequate support for display on the Darlington Arts Festival plinths.

All work must be clearly identified with the title and artist's name

9. Selection

Due to the increasingly high standard and number of works received, our space limitations may prevent all artworks from being displayed.

Selection and positioning will be by an independent curator who will make the final decision on which works are to be exhibited and shall reserve the right to reject any entry.

10. Judging

- **The judges' decision is final, no correspondence will be entered into.**
- The judges may, at their discretion, vary the categories or decide not to make an award.
- The prize winners will be announced at the official opening night on Thursday 4 November.

11. Insurance

- Twenty-four-hour security will be provided, and all care taken, however no liability is accepted for any loss or damage during transit or at the Hall.
- Costs relating to additional insurance will be at the artist's expense.

12. Copyright

All Entrants shall permit The Festival Committee to reproduce any submitted artworks for the purpose of promoting the festival only, in any forms of conventional media. Original artists will be acknowledged.

13. Collection

- Artists will be contacted by a committee representative if their artwork has sold during the course of the festival weekend.
- All unsold works must be collected between **5pm and 6:30 pm, Sunday 7 November**.
- Artists who do not collect their artwork in the allotted time will be charged a fee of 25% of the sale price as a late fee.
- Agents collecting work on behalf of the artist must have the exhibitor's signed authorisation and a specimen signature.
- A receipt must be signed for all works retrieved.

Please note: all works selected for exhibition must remain on show for the duration of the Exhibition

14. Payment

Payment from any sale will be forwarded to the artist no later than one month after the festival.

15. Artists Shop

In 2021 to add value to artists we are setting up an exclusive Artists shop in the Lesser Hall

- Only artists that enter into the Open Art or Sculpture on the Scarp exhibitions are eligible to supply their own artworks for sale within the DAF Art Shop.
- There is no entry fee for the Art Shop
- Artists should plan for a shelf or floor space of approximately 45 x 45 cm
- Shop items will not be eligible for judging or prizes
- All items must be delivered to the Hall between 2pm and 7pm on Monday 01 November
- At the time of delivery, a full inventory to be provided on A4 paper to include; with artists name, item name, quantity of each item, description, price and image of item.
- Shop would suit: originals, prints, photographs, small 3-dimensional pieces, clothing and other merchandisable products.
- Items will be subject to the same Open Art and Sculpture on the Scarp sales conditions outlined in points 5 and 7 above.
- Items in the shop will be available for patrons to purchase and take away during the festival.
- Items will be displayed in a way that makes the best use of available space.
- Some items may be stored separately until space is available for them to be displayed
- While every effort will be made to display all items for sale, this will be subject to available space and at the discretion of the shop
- Items for sale must be the artists own
- Items must be clearly labelled with artists name, title and artwork price as per the template attached below.
- Although 24-hour security is provided, and the shop will be staffed during opening hours, items will be provided at the artist risk.

16. COVID-19 Restrictions

- The DAF committee will make every effort to put on the festival in full. However, it may become necessary to reduce the scope of the event or restrict the numbers of visitors both indoors and outdoors.
- If a lockdown necessitates stopping the festival for the scheduled time the committee may reschedule to a different date, or if that is not possible the event may be cancelled.
- In the event of a full lockdown and cancellation of the event prior to delivery of artwork a full refund of entry fees will be given.
- Once artwork is received, the festival will endeavour to display and promote the artwork online and look at alternative ways to sell works within mandated restrictions, such as via inviting previous buyers to view privately, or allowing in visitors in restricted numbers.

Shop product labels suggested layout and minimum required details. You may add more information for further promotion of your business

Artist's Name	
Title of Artwork	
Type of Artwork	
Sale price	

OPEN ART LABELS

First Name	
Surname	
Title of Artwork	
Category	
Mobile contact	
Email address	
Sale price	

First Name	
Surname	
Title of Artwork	
Category	
Mobile contact	
Email address	
Sale price	

First Name	
Surname	
Title of Artwork	
Category	
Mobile contact	
Email address	
Sale price	

First Name	
Surname	
Title of Artwork	
Category	
Mobile contact	
Email address	
Sale price	